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Our Ref: GN
Your Ref: UB50

Mayor
Group Leaders

5th December 2007

Dear Councillors

Chief Executive

Mark Cullinan
Chief Executive

Town Hall
Dalton Square
LANCASTER LA1 1PJ

DX63531 Lancaster

URGENT BUSINESS – ELECTION OF CABINET MEMBER

I have been advised that Councillor Val Histed intends to resign from Cabinet. It has been proposed by the Conservative Group that Councillor Tony Johnson replace her. At the present time I am awaiting written confirmation from Councillor Histed, but I am seeking your approval in anticipation for Councillor Johnson to replace her, in accordance with the Council's Urgent Business Procedure. With Cabinet being based on PR it is for the Conservative Group to make the nomination.

The urgency for this decision is to enable the replacement Cabinet Member to be in place before the next meeting of Cabinet on Tuesday, 11th December 2007; it not being in the best interests of the Council's decision making processes to require interim portfolio holder arrangements for the period to the next meeting of full Council.

The recommendation is:

- (1) That the resignation of Councillor Val Histed as Cabinet Member be noted.
- (2) That Councillor Tony Johnson be elected as the Conservative Group Cabinet Member for the remainder of 2007/08 to fill the resultant vacancy.

Please could you complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail smarsh@lancaster.gov.uk, with your decision.

Yours sincerely,

CHIEF EXECUTIVE
Enc.

URGENT BUSINESS UB50 – ELECTION OF CABINET MEMBER

Councillor Consultation

*I am/am not (***please delete as appropriate**) in agreement with the recommendation:

- (1) That the resignation of Councillor Val Histed as Cabinet Member be noted.
- (2) That Councillor Tony Johnson be elected as the Conservative Group Cabinet Member for the remainder of 2007/08 to fill the resultant vacancy.

Signed: Councillors Helen Helme, Evelyn Archer, Eileen Blamire, Chris Coates, Stuart Langhorn and Roger Mace -----

Names: Helen Helme, Evelyn Archer, Eileen Blamire, Chris Coates, Stuart Langhorn and Roger Mace. -----

Positions Held: The Mayor and Group Leaders -----

Dated: 10th December 2007 -----

Chief Executive Decision

*I agree/do not agree (***please delete as appropriate**) to exercise my delegated authority and give approval:

- (1) That the resignation of Councillor Val Histed as Cabinet Member be noted.
- (2) That Councillor Tony Johnson be elected as the Conservative Group Cabinet Member for the remainder of 2007/08 to fill the resultant vacancy.

Signed: Mark Cullinan-----
Chief Executive

Dated: 10th December 2007 -----

Please return to: Sharon Marsh,
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ